



KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

April 30, 2020

Shopbell Ranch LLC
c/o Larry & Pat Shopbell
1001 Koffman Rd
Ellensburg, WA 98926

RE: Shopbell Ranch Boundary Line Adjustment (BL-20-00010) – Second transmittal of Comments and Additional Requirements

Parcel # 15438 Parcel # 15440
Parcel # 150433 Parcel # 380533

Dear Mr. & Mrs. Shopbell,

Community Development Services (CDS) has received comments back from Public Health regarding your boundary line adjustment application stating that they have no concerns with your application. I have enclosed a copy of their comments.

Before I can move forward with the conditional preliminary approval of this application, you will need to address the access concerns directly with the Public Works Department. Once you provide documentation that Public Works' requirements have been satisfied, I can continue processing your application.

Please note the following items must still be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office for preliminary review (see Public Works' comments for requirement details).
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application. No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the enclosed comments from Kittitas County Public Works for further requirements.

If you have any questions regarding this matter, I can be reached at (509) 962-7637, or by e-mail at rachael.stevie.cd@co.kittitas.wa.us.

Sincerely,

Rachael Stevie
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926

Enclosed: Comments from Kittitas County Public Health
Comments from Kittitas County Public Works (same comments previously sent on 4/16/20)

cc: Chris Cruse, Agent
Candie Leader, Public Works - Administrative Supervisor
Lindsey Ozbolt, Planning Official

via email
via email
via email